

TENDRING DISTRICT COUNCIL

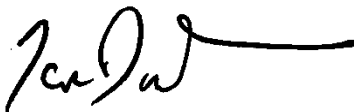
Committee Services
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

10 May 2021

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 18 May 2021 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ian Davidson', with a long horizontal flourish extending to the right.

Ian Davidson
Chief Executive

To: All members of the
Tendring District Council

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on Tuesday, 18 May 2021

Prayers

1 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

2 Report of the Returning Officer on the District Council By-Election - West Clacton & Jaywick Sands Ward (Pages 1 - 2)

The Council will receive the Returning Officer's Report on the by-election held on 6 May 2021 in the West Clacton & Jaywick Sands Ward.

3 Report of the Returning Officer on the District Council By-Election - Eastcliff Ward (Pages 3 - 4)

The Council will receive the Returning Officer's Report on the by-election held on 6 May 2021 in the Eastcliff Ward.

4 Minutes of Meetings of the Council (Pages 5 - 36)

The Council is asked to approve, as correct records, the minutes of:-

- (a) the ordinary meeting of the Council held on 16 March 2021; and
- (b) the annual meeting of the Council held on 27 April 2020.

5 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

6 Announcements by the Chairman of the Council

The Council is asked to note any announcements made by the Chairman of the Council.

7 Announcements by the Chief Executive

The Council is asked to note any announcements made by the Chief Executive.

8 Statements by the Leader of the Council

The Council is asked to note any statements made by the Leader of the Council.

Councillors may then ask questions of the Leader on his statements.

9 Statements by Members of the Cabinet

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

Councillors may then ask questions of the Portfolio Holders on their statements.

10 Petitions to Council

The Council will consider any petition(s) received in accordance with the Scheme approved by the Council.

11 Questions Pursuant to Council Procedure Rule 10.1

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to 21 minutes.

12 Report of the Leader of the Council - Urgent Cabinet or Portfolio Holder Decisions

The Council will receive a report on any Cabinet or Portfolio Holder Decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 16.2, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

13 Minutes of Committees (Pages 37 - 60)

The Council will receive the minutes of the following Committees:

- (a) Community Leadership Overview & Scrutiny of Monday 22 March 2021;
- (b) Audit of Thursday 25 March 2021;
- (c) Standards of Wednesday 21 April 2021; and
- (d) Audit of Thursday 22 April 2021.

NOTES:

- (1) The above minutes are presented to Council **for information only**. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record; and
- (2) If any recommendations to Council have been made by those Committees, these are included within separate reports for Council to decide upon (i.e. by noting the minutes those recommendations are not approved at this stage of the proceedings).

14 Motions to Council

The Council will consider, in accordance with the provisions of Council Procedure Rule 12, any motion submitted to it by a Member of the Council.

15 Recommendations from the Cabinet

Council will consider any recommendations that have been submitted to it by the Cabinet.

16 Reports Submitted to the Council by an Overview and Scrutiny Committee

The Council is asked to consider any reports submitted to it by an Overview and Scrutiny Committee.

17 Report of the Chief Executive - A.1 - Changes in Membership of Political Groups (Pages 61 - 62)

To inform Council of changes in the membership of political groups on the Council following the result of the by-elections held on 6 May 2021.

18 Report of the Monitoring Officer - A.2 - Review of the Complaints Procedure (Pages 63 - 64)

The Council is asked to consider the recommended change to the Complaints Procedure (contained within Part 6 of the Council's Constitution) put forward by the Standards Committee.

19 Questions Pursuant to Council Procedure Rule 11.2

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 30 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members the following working day unless withdrawn by the questioner.

20 Urgent Matters for Debate

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xv), 11.3(b) and/or 13(p).

21 Exclusion of Press and Public

Council is asked to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 22 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 7 of Part 1 of Schedule 12A, as amended, of the Act.”

22 Exempt Minute of the Meeting of the Audit Committee held on Thursday 25 March 2021 (Pages 65 - 66)

The Council will receive the exempt minute of the meeting of the Audit Committee held on Thursday 25 March 2021.

NOTES:

- (1) The above exempt minute is presented to Council **for information only**. Members can ask questions on its contents to the Committee's Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the exempt minute is approved as a correct record; and
- (2) If any recommendations to Council has been made by that Committee, these will be included within separate reports for Council to decide upon (i.e. by noting the minute any such recommendations are not approved at this stage of the proceedings).

Date of the Next Scheduled Meeting of the Council

Tuesday, 13 July 2021 at 7.30 pm - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

INFORMATION FOR VISITORS

PRINCES THEATRE FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

Rights of members of the public to film and record meetings

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

Public Behaviour

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;
- (3) Intrusive lighting/flash; or
- (4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.